

TMHRA BOARD MEETING

Tuesday, February 26, 2013 Austin Doubletree Hotel

Tadd Phillips	Mark Washington	Julie OConnell	Lavern Gaines (TML)
Martha Butz	Lisa Norris	Mark Washington	Noel McDonald (TML)
Melinda Galler	Kevin Russell	Ronnie Kidd	Debbie Maynor

I. **Approval of Minutes**

December Board Teleconference Kevin moved to accept and Lisa seconded.

MOTION CARRIED

II. **New Member Applications**--Lisa reported we are up to date with approvals

III. **Financial Report** --Martha suggested the line Net Assets Dues Stabilization on the Balance Sheet be changed to Reserve. The group agreed Reserve more appropriately describes the purpose of this line item.

Ronnie inquired what was included in the line Administrative Services on the Profit & Loss Statement. He noted of the \$6,000 budgeted all funds were already spent. Lavern indicated she would check further.

Tadd announced he did not plan to use the \$2,000 budgeted for the President to attend IPMA National but Martha and Melinda were interested in attending and would split those funds. There is also another \$2000 in President Conference Stipend that might be available. If there are Board members with other educational interests let Tadd know.

Martha reminded the group that expenses such as hotel or travel to attend Board meetings/sponsored events can be reimbursed if it puts a strain on your City budgets. She distributed a form that can be submitted with receipts to request reimbursement.

Tadd inquired if there were any requests for NPELRA scholarships. Lavern and Miquel replied they had seen none. Tadd requested the NPELRA Scholarship be publicized with an Email blast and Miquel said he will remind participants at the TXPELRA conference.

IV. **Committee Assignments**

Programs—Ronnie and Kevin

TXPELRA/Civil Service—Ready to go

Annual—Ronnie distributed a matrix of topics and speakers assigned. He mentioned some of the concurrent sessions will be repeated. Ronnie asked anyone who recruited a speaker to get with him/her to confirm the time slot.

Other activities at Annual Conference were discussed including:

New Member Dinner Wednesday—Lisa and Melinda

Sponsor Event Thursday--Justine from Holmes Murphy

Past Presidents Dinner Wednesday—Debbie and TMRS

Awards Luncheon--Thursday

Wellness Event--? Julie will check what might be available

Nuts and Bolts Dates are scheduled

August 1 Pearland Bonita, September 13 Lewisville Lisa, September 18 Abilene Ronnie

Lisa and Martha will work on a standard template. Each location can recruit local presenters. Typical expense to TMHRA has been for break and lunch charges. Registration is handled centrally and local coordinator provides staff for check in, etc.

Communications – Julie

Lavern and Noel McDonald gave a preview of website redesign. The group agreed the website is much improved and gave Noel the go ahead to move toward implementation. Target is to roll out at the annual conference.

Lavern indicated that the Listserv will change and no longer be a Yahoo Group. We need to provide some topics under which questions can be listed. Martha and Julie will provide suggestions. The Listserv will also require a person to monitor r questions and categorize them. Lisa volunteered.

Mark asked if Sponsors could pay online similar to how membership/conference registration is handled. Lavern will check.

Nominations – Melinda-Nothing to report at this time. Kevin and Mark volunteered to serve on the committee. Slate will be presented at annual meeting

Membership – Lisa has reviewed the new member packet and will work with Lavern to update the material. The brochure as it exists today is cumbersome to share electronically for those interested in joining. An update will be incorporated with the website rollout.

Sponsorship – Mark reported invitations/renewals were recently sent. Deadline is March 15. The sponsorship application is available on the website.

Legislative – Kevin distributed a summary of HR related bills introduced so far in the Texas Legislature. Julie noted it was too late to hire someone to track the bills as we have in the past and asked if there were some specific bills TMHRA wanted to single out for endorsement or opposition. After discussion Debbie moved "TMHRA support the TML platform and specifically endorse HB 626 & HB 651 related to TMRS part time employee definitions, HB 718 TMRS COLA flexibility and oppose HB 321 Community Supervision (or equivalent bills regarding the same items)" Lisa seconded. MOTION CARRIED. Tadd requested Kevin and Julie to prepare position statements and sample letters to share on the website.

TXPELRA – Miquel distributed draft ByLaws and asked for comment by March 15. ByLaws can be approved at the annual meeting. Lavern stated she will forward the ByLaws to Lauren Crawford for review as well. The group discussed what elements of TMHRA was subsidizing TXPELRA and if that was a problem. Some suggested that TXPELRA pay TMHRA an administrative fee. Lavern reported that at this time TXPELRA has about 60 members and TMHRA receives \$40 back per member from NPELRA. Tadd suggested that TXPELRA be broken out as a cost center within the TMHRA Budget to get a better handle on revenues and expenses. Martha and Miquel volunteered to prepare a draft TXPELRA Budget. Lavern will check what administrative cost would be entailed for separate tracking.

Miquel moved to donate \$400 to underwrite the President's Dinner at NPELRA National Conference plus \$200 to the NPELRA Foundation. Debbie seconded. MOTION CARRIED

TMRS – Debbie reported TMRS will sponsor no legislation this session and is taking a neutral position on all City initiated legislation. Next Advisory Board meeting is in April.

Awards – Craig Barnes reported to Tadd he has received no nominations to date. Tadd encouraged the Board to get the word out. Deadline is March 15. Tadd presented the nomination submitted for Chuck Speed to receive the Charlie Shapard Award. Miquel so moved and Kevin seconded. MOTION CARRIED

Site Committee – Ronnie & Kevin reported TXPELRA Civil Service is set for San Antonio in 2014. Annual Conference location is still outstanding.

IPMA – Mark reported that the Texas State IPMA Chapter has been established through a letter from Tadd to IPMA National naming the TMHRA Board and Priscilla Wilson as initial members. Melinda distributed draft ByLaws and requested comments by March 15. Tadd suggested the IPMA ByLaws resemble TXPELRA ByLaws in order to avoid multiple boards and appointments initially. In addition, TMHRA ByLaws will need to be modified as well. Mark shared that Priscilla Wilson is hosting a meeting of HR Directors March 22 in Garland and TMHRA Board members are invited. IPMA Chapter establishment will be discussed at that time. Further details will be addressed by the committee comprised of Mark, Melinda, Kevin, Debbie and Priscilla.

V. **New/Old Business**

Personnel Policies Update – *Martha has contacted Bettye Lynn. Bettye plans to provide the next update after the Texas Legislature adjourns.*

Salary Survey – The group discussed if TMHRA should make an announcement concerning the Waters survey no longer being associated with TML. It was decided that communication, if any, should come from TML.

Martha moved to adjourn at 5:20pm. Miquel seconded. MOTION CARRIED