

## BOARD MEETING ☐ October 24, 2014 ☐ Lewisville, TX

### **Board Members in attendance:**

Melinda Galler	Wendy Standorf	Ronnie Kidd	Lavern Gaines (TML)
Martha Butz	Veronica Sanchez		Luanne Hanford
Craig Barnes	Jill McAdams	Mark Washington (Via Conference call)	
Miguel Ozuna	Ronnie Kidd		

President Martha Butz called the meeting to order at 10:07AM at the Hilton Garden Inn in Lewisville, TX. The following minutes are presented in the order of the agenda, not necessarily in the order the items were discussed.

### **I. Approval of May 6, 2014 Board Meeting Minutes (Board meeting in Lewisville, TX)**

Ronnie moved to approve the minutes of Board Meeting held in Galveston on May 6, 2014. Craig seconded the motion. MOTION CARRIED.

### **II. Financial Report & Budget Update**

Ronnie and Miguel both presented TMHRA's financial report for two months ending August 30, 2014 (see attached). Martha asked if we were still paying for charges from the prior year. Lavern said we were not; however, properties reserved for future events were now requiring deposits. Martha also asked the Board to look at the reserves and consider raising conference fees. This would be discussed during new business.

### **III. Committee Assignments & Reports**

#### **a. Programs**

- Lisa provided an update on the past programs.
- Ronnie mentioned that we seemed to be doing a better job at developing the agendas for the Conferences, but does feel that we can do a better job getting the information out sooner.
- A discussion occurred to clarify speaker expenses. Miguel mentioned that in past meetings there was a consensus spending funds for general session speakers and not necessarily the concurrent session presenters. Melinda mentioned that we should focus on diversifying our speakers to attain a new perspective on issues and trends. Veronica stated the West Texas HR Personnel have their own networks.
- It was suggested to pursue The Woodlands and New Braunfels as the locations for next year's Nuts and Bolt seminars and to move them to the end of August.
- Martha and Lisa asked about the possibility of having conference attendees pre-register for the concurrent sessions they intend to attend. This would help with pre-planning, and ensuring enough space and seats are available. Lavern mentioned that a system is already in place and agreed to try it during TXPELRA/Civil Service and/or Annual.
- Wendy discussed the status of the TXPELRA/Civil Service workshops.
- Mark suggested considering scholarships for conference attendees. This can help develop and promote HR talent throughout the state. He said he would bring this suggestion up at our next Board Meeting.

#### **b. Communications**

Martha provided an update on the recognition of the new members through the website. Craig mentioned the he had incorporated RSS feeds in the website, is utilizing google analytics to provide analysis of website traffic, and continues to update the website as much as possible.

**c. Membership**

- The list of new members was discussed. Veronica moved to approve the list. Wendy seconded the motion. MOTION CARRIED.
- It was discussed that the membership brochure is to be revised to include major points of memberships. The info will also be referenced in the website.

**d. Sponsorships**

Martha spoke of the potential to have a higher level of sponsorships. Melinda mentioned that she liked Lisa's proposal, but designating money to specific events was not a good idea. Everyone agreed. It was mentioned that Holmes Murphy takes care of the reception at annual through sponsorships. Mark motioned to keep the sponsorships levels the same. Seconded by Ronnie. MOTION CARRIED.

**e. Legislative**

- Miguel has reached out to TML to keep us in the loop for any legislation relating to HR/Labor Relations.
- So far there are no bills related to TMRS.

**f. TXPELRA**

Miguel reported that the yearly NPELRA Training Conference Scholarships would be publicized in the following days.

**f. IPMA**

Mark reported that IPMA is off to a good start. Mark thanked the TMHRA Board for their support in helping launch IMPA-TX Chapter. Several meetings have taken place to develop a strategic plan, budget, committee assignments and goals for next year. Priscilla Wilson mentioned that there was progress on the Board position appointments.

A small party got together at IMPA National. 12 individuals from Texas attended the National Conference. There was a conference call on October 3, where all members were on the call.

There are 200 Texas national members and the Texas Chapter is seeking for them to join the Texas Chapter. Ronnie stated that he was happy with the structure of the Board and looking forward to the meeting in December.

Martha brought up the Service Agreement with IPMA. She mentioned that IPMA received funds from IMPA Southern district. IMPA has approximately \$3,000. Ronnie stated that TMHRA could possibly take care of the \$400 expense for the IMPA website. Ronnie motioned to use \$400 from TMHRA for the website. Wendy seconded. MOTION CARRIED.

Mark also mentioned that he would be asking IMPA to clarify liability insurance coverage issue.

**IV. New/Old Business**

**• Program Fees**

A discussion was held about the appropriate level for program fees. It was mentioned that other TML affiliates had higher fees than ours.

Martha moved to increase TXPELRA/Civil Service program fees by \$25. Seconded by Miguel.  
MOTION CARRIED.

Melinda motioned to increase fees for the Annual Conference by \$50. Seconded by Wendy.  
MOTION CARRIED.

- **Program Speaker Expenses**

A discussion took place about the gifts we provide the presenters at our conferences. The Board instructed Lavern to provide items costing less than \$25.

- **Past Presidents** – Melinda will be providing an email clarifying the benefits for past presidents.

- **HR for Public Officials Workshop** – November 6-7

It was mentioned that this workshop was being hosted by TML/TCMA.

**V. Adjournment**

There being no further business or discussion, Martha adjourned the meeting at 2:33 PM.

**Respectfully submitted by**

**Miguel Ozuna, Secretary/Treasurer**

