

Board Meeting □ May 2, 2017 □ 1:30 PM

Renaissance Austin Hotel □ 1921 Arboretum Blvd □ Austin, Texas 78759

Board Members in attendance:

Wendy Standorf	Ronnie Kidd	Craig Barnes
Veronica Sanchez	Jill McAdams	Lisa Norris
Linda Spacek	Paula Kutchka (by phone)	Shanté Jordan-Akafia
Tadd Phillips (TML Representative)	Bonita Hall (TMRS Representative)	Cherre Bontrager
Lavern Gaines	Rachael Pitts	

- I. **President Wendy Standorf called the meeting to order at 1:43PM at Renaissance Hotel, Austin, TX in the Nueces Room (Lobby Level). The following minutes are presented in the order of the agenda, not necessarily in the order the items were discussed.**

- II. Approval of January 31, 2017 joint meeting with TxPELRA, January 31, 2017 joint meeting with IPMA-TX and the January 31, 2017 TMHRA Board Meeting at Embassy Suites in San Marcos. Tadd moved to approve all of the minutes. Shante seconded the motion. **MOTION CARRIED.**

- III. **Financial Report & Budget Update**
Veronica introduced the TMHRA Balance Sheet. She discussed the changes that were made to increase the speaker budget as approved at the last Board Meeting, allocated monies from other line items for the conference app., and the budget adjustments made to accommodate the AV increase in cost for all events. Lavern asked where the funds were coming from to pay for the conference app. I was explained that the funding was coming from unused funds and the expense would be split between each event evenly. The increase in speaker budget was accomplished through additional sponsorship revenue.

- IV. **Committee Assignments/Reports**
 - A. **Programs –Jill & Shante**
 - Jill indicated that we have some really good speakers. She distributed the list for Board Members to sign up for speaker introductions. Wendy showed everyone what is included in the bag that the attendees get. Wendy discussed the App and what it does. Bonita asked how many have signed up and Lavern updated us with the most recent number of 262. Shante added that she loved the new look of the booklet. Everyone was appreciative of the hard work. Wendy suggested that we discuss the app. during opening remarks. Tadd suggested that Wendy recognize the past presidents at that time as well.
 - TxPELRA/Civil Service 2017 – San Marcos
 - Annual Conference 2017 – Austin
 - Nuts & Bolts 2017 – A handout was distributed listing the topics. Locations include:
 - Garland on August 11, 2017
 - Sugar Land on August 18, 2017
 - San Angelo on September 8, 2017.

- Site Committee Update (Veronica & Jill) – Jill provided a Site Committee Report handout with the following:
 - 2018 TxPELRA – February 7, 2018, Sugar Land Marriott Town Square (Lavern suggested that Paula may want to visit the Sugarland property. There are ballrooms 1-6 that need to be able to be broken up for this event).
 - 2018 Civil Service – February 8-9, 2018, Sugar Land Marriott Town Square
 - 2018 Annual Conference – May 2-4, 2018, Westin Riverwalk Hotel, San Antonio
 - 2019 Annual Conference – May 1-3, 2019, Horseshoe Bay Resort, Horseshoe Bay
 - Proposals are out for 2019 TxPELRA & Civil Service in the Arlington, Plano, Grapevine, Rockwall and Allen locations.

B. Membership Development – Cheree

Cheree reported that there are 75 new members since January 2017. She explained the new process with the regional breakup for every new member. Cheree reminded everyone of the new member dinner. The board discussed how to remind the members the first day of the conference.

C. Membership Engagement – Craig

Craig reported that there was nothing new. He indicated that he was engaging with the new members in the regions. He discussed who would be presenting the awards during the Awards Ceremony.

D. Sponsorships – Linda/Lisa

A handout was provided reporting \$61k in sponsorships. Linda thanked Lisa for keeping things moving along. Linda discussed the new sponsors that have committed and some that dropped in sponsorship level. She discussed her concern with the IPMA-TX HR sponsorships and how it's impacted TMHRA sponsorships. Shante asked if we had thought about having a reception for the sponsors only. Lisa explained what we had done in the past but sponsors like to be recognized as a group, not the plaques and such and they really just like time to speak with potential clients. Lisa and Linda expressed the desire sponsors have communicated for speaking time in front of our groups.

E. IPMA TX Chapter Update – Lisa

Lisa indicated that there were no minutes provided in the last IPMA-TX meeting. Lisa indicated that they are working on planning their annual conference. The conference will be in Lost Pines. The current contract is updated. She said their Board is communicating better and there is no doubt that during the last few conversations it had been made clear that TMHRA just needed to know where they stood and based on what TMHRA was hearing, we needed to clarify some important bylaw related items. She said that they have communicated that their intent is not at all what TMHRA had been hearing so they would like the opportunity to address it within their membership. IPMA-TX has applied for their tax id and we should know something by July. Shante asked how actively they are going out and contacting other agencies such as Counties, School Districts and such. Lisa said that she didn't know directly but they are recruiting. Lisa shared that she has reinforced with them that they need to focus on the other areas that TMHRA is not involved in. Shante said she believes that they are still contacting municipalities and maybe they need to focus on these other entities. Veronica mentioned that the focus of the more recent communication was to see where they were in the process of independence and once July came, TMHRA would have a better indication of how it needed to proceed.

Lavern asked what to do with their event that did not happen this year since it was in the current Service Agreement. Lisa indicated that because of certification rule changes beyond their control, they had to change their strategies and could not hold the event. She said the event should be fine for the upcoming year so it should stay in the Service Agreement.

Lavern asked if TML could get clear direction on the process of membership and renewals. Direction is coming directly from IPMA-TX and she needs coordination. They have 75 active members. Discussion in regards to this process ensued and a determination on who direction should be coming from was made.

The Board adjourned at 3:00 PM for a break.

The Board meeting was called back in session at 3:20 PM.

F. TxPELRA Chapter Update – Shante

Shante indicated that there is no update. Conference was successful according to Shante. She attended the National NPELRA in California. They will be hosting an Investigation Workshop in Austin at TML on September 13, 2017.

G. Civil Service Coalition Plans for Upcoming Year – Shante

Shante indicated that there is no update. They continue to hold fast and will work with Paula, if she is still the chair, and prepare for that. Wendy indicated that it might be good to work on this for the next legislative process in January-February timeframe. Rachel explained the timeframes. Wendy said that we might want to have it on the agenda in February.

H. Legislative – Paula

Paula said she was working on a few bills. She shared that HB2351 passed the House by an overwhelming majority but has not been referred to the Senate. Paula will be going to DC to work on a one pager to oppose this bill. She discussed a second bill that involves first responders and carrying a firearm that has also passed the Senate. Paula mentioned she was working on a third bill as well and would be getting all of this out to the board so we can decide what to communicate to the membership. Discussion was had on HB2351 and the impact.

I. Nominations – Lisa

Lisa provided a handout with the slate of candidates. Lisa announced to everyone that the Board had received emails from Linda and Craig expressing their appreciation and providing their reasons for not being on the slate leaving two trustee position vacant. Jill moving up leaves another position vacant. All three Board members were recognized. Lisa then went through who the nominating committee was. She indicated that we had 8 people who expressed interest. Lisa explained what that the committee was looking for in the slate of candidates; diversity in representation around the state and male representation. She went through all of the options. Discussion was had about the nomination committee's nominees and the communication that has been had. Wendy discussed what the nominees are told as far as networking at the conference and how they should continue involvement even if they are not voted in. Ronnie made the motion to approve the slate with additions. Craig seconded it. **MOTION CARRIED.**

J. TML – Tadd

Tadd said things are going well with TML. There will be in board meeting in June.

K. TMRS – Bonita

Bonita indicated that the first TMRA meeting would be in May and an update would be provided after that meeting.

V. Old Business

A. Salary Survey Update – Rachel

Rachel indicated that the survey is underway and thanked everyone for their contributions.

B. Strategic Plan Update – Wendy

Wendy said this is an all-day event. TMHRA Board election votes will be canvassed on this day as well since the Board will be there and available.

- The Strategic Plan Meeting is scheduled for June 27, 2017 at TML in Austin. The facilitator is Ron Holifield with SGR.

C. NPELRA/TxPELRA Investigations Seminar- Shante

Scheduled for September 13, 2107 at TML in Austin.

VI. New Business

A. Discussion and possible approval of 2017-2018 Affiliate Services Agreement with TML

- The Nuts & Bolts events were changed from four to three
- Project C was taken out – Pre Civil Service Workshop (1 Day) will not be needed since this event will be part of Civil Service for the 2018 year.

- Project F was reduced from 1 day to ½ day - Pre TMHRA Annual Conference Workshop will occur before Annual Conference for ½ day.

Bonita made the motion to approve the amended 2017-2018 Affiliate Services Agreement. Lisa seconded it. **MOTION CARRIED.**

B. Recommendation and approval of appointment to TML Resolutions Committee

Wendy nominated Paula Kutchka to the TML Resolutions Committee. Tadd made the motion to approve the nomination. Shante seconded it. **MOTION CARRIED.**

C. Discussion of:

- **Pre-Conference Workshops** - The group discussed having a Pre-Conference workshop as a half day event before Annual. This would mean the Board Meeting would take place the morning prior to Annual or Committee Members would run the Pre-Conference workshops.
- **Special Committee to program one-day pre-conference Civil Service 101** - The group had general discussion about the need. Lisa expressed the need for civil service 101. Wendy explained how the Civil Service conference would be set up and that we could have a 101 workshop in conjunction with the Civil Service. It was expressed that combining it with either Civil Service or TxPELRA could jeopardize some enrollment to either event. Tadd suggested that it be Civil Service then Civil Service 101. Jill explained that it would be difficult because of the topics and the planning timeframe. General discussion continued on topics and when it would be best to have it. The conversation was concluded with Shante's desire to get a temperature on the need by including it as an introductory track for this year's Civil Service since it's the first year then deciding if it fits, or if it's best on its own after that. Wendy suggested assigning a subcommittee and Shante highly agreed. Lavern suggested that we look at the timing of the sessions as well and possibly make them longer. She also suggested that we look at Civil Service Certification as an added benefit provided by TMHRA. Shante will also consider the NPELRA sessions for this type of programming. The decision was made to run a concurrent track for Civil Service in 2018 and then maybe its own day in 2019.
- **New to Public Sector HR Workshops** - Discussion was had in regards to the private to public sector training. It was suggested that this might be a good Nuts & Bolts topic. Veronica indicated that when they did programming for Nuts & Bolts, there were not many new HR people in the Nuts & Bolts. Wendy indicated that there are many in this situation in her area. Cheree indicated that it would be a good idea and the group agreed that the need was there. It was decided to have a ½ day pre-conference workshop before Annual Conference.

VII. Other Business

- A.** Wendy discussed the conference timing. Bonita explained that it was at the end of May in the past. She asked what was wrong with June. Jill provided the SLAGBA dates. Tadd provided NPELRA dates. Discussion was had in regards to the dates. A suggestion was made to ask the membership via survey about preference between second week of May or June. Wendy asked about adding it to the conference survey. Linda indicated that it would not capture the thoughts of those not at the conference. Wendy would like to ask the question to the entire membership but it might not be a possibility.
- B.** Ronnie indicated that he had almost 30 attendees for the Past Presidents Dinner. TMRA is hosting the dinner and there are beverage sponsors.
- C.** Wendy reminded everyone about the Board Dinner that evening at TruLuck's Seafood Steak and Crab House (Arboretum), 10225 Research Blvd., Austin, at 7:00 p.m.

VIII. Next Meeting(s)

- A. June 27, 2017, TML in Austin TX** – Strategic Plan Meeting and canvass election results.

- IX. Adjourn** – Jill made a motion to adjourn the meeting. Bonita seconded it. **MOTION CARRIED and meeting was adjourned at 4:33pm.**